

**FOLLOWING ARE MINUTES AS ORIGINALLY WRITTEN. THEY HAVE NOT BEEN APPROVED BY THE BOARD OF EDUCATION.**

Regular Meeting  
Board of Education  
Unified School District #211  
July 9, 2018  
7:30 P.M.

The regular meeting of the Board of Education USD 211, was called to order at 7:30pm at the Alice Tweed Center, 105 E. Waverly, Norton, Kansas, by Craig Renner, President. Four members were present so a quorum was declared.

<b>MEMBERS PRESENT:</b>	<b>OTHERS PRESENT:</b>
Craig Renner, President	Phil Wilson - Superintendent
Sean Kats, Vice Pres.-Arrived @7:42pm	Gina Riley - Clerk
April Karnopp	Erin Manning – NTA Rep.
Jennifer Miller	
Deena Went	
<b>MEMBERS ABSENT:</b>	
Bill Jones	
Chris Harting	

Motion by Deena Went, seconded by Jennifer Miller, to adopt the consent agenda as presented. Motion carried 4-0. Actions approved in the consent agenda:

- Approve agenda for the July 9, 2018 meeting as presented
- Approve the minutes of the June 11, 2018 regular meeting as presented
- Approve bills and payroll for payment
- Appoint Gina Riley as Clerk of the Board
- Appoint Cynthia Walker as Treasurer of the Board
- Appoint Dan Walter as Attorney for the Board and approve a retainer fee of \$1500 with any services used to be deducted from this amount
- Rescind any BOE actions that are contrary to written policy
- Adopt the KASB format for Board Policy beginning with the 2018-19 school year
- Designate The Norton Telegram as the official publication for the 2018-19 school year
- Approve membership in Schools for Quality Education for 2018-19 and approve the \$325 membership fee
- Designate Principals Rudy Perez, Dustin McEwen and Corey Roy as student welfare officers for their respective buildings for the 2018-19 school year
- Designate Supt. Phil Wilson as the Impact Aid representative, federal programs representative(Consolidated Plan, Section 504 & Title IX), hearing officer for free and reduced meal applications, representative for state programs, Freedom of Information Officer, and coordinator of services for homeless children
- Designate Gina Riley as KPERS authorized representative
- Designate building principals as the custodians of their respective activity funds and gate receipts
- Set 10¢ per copy as the fee for copying records.
- Set Petty cash limits of \$1500 for the District Office and \$500 each for NCHS, NJHS and Eisenhower
- Adopt the 1116 hour school calendar for accreditation purposes
- Set the mileage reimbursement rate at the prevailing state rate for parents who transport

Call to Order

Quorum

Consent Agenda

their children on an IEP and set \$.26 as the rate for employees who use their personal vehicle when no school vehicle is available.

Consent  
Agenda(cont.)

Bills and payroll approved for payment total:

	PAYROLL	BILLS
General Fund	\$ 450,307.95	\$ 28,332.17
CTE	14,001.34	2,006.19
Capital Outlay		77,358.27
Food Service	724.86	77.50
Driver Education		114.58
Textbook Revolving		66,635.70
Title I	17,403.82	
Special Education	11,855.67	7,466.46
Recreation Commission		4,267.58
At-Risk	7,056.18	
Professional Development		170.00
Supplemental General	21,727.93	93,327.93
Summer School	4,003.23	
Butler Scholarships		1,000.00
Della Connell Scholarship		500.00
Title II-A		1,606.52
Tansill Trust		1,000.00
	<b>\$ 527,080.98</b>	<b>\$ 283,862.90</b>

There were no comments from the public.

Comments  
from Public

Supt. Wilson reviewed the transportation report and vehicle updates from Transportation Director, Jim Jackson. He also updated the board on the status of summer maintenance projects. He informed the board that Gina Riley and Cynthia Walker would be attending the budget workshop on Friday, July 13<sup>th</sup>, and discussed a preliminary plan for 2018-19 budget preparation. They are still in the testing phase for water at Travis Field. Permits have been pre-approved for the purchase of the property at 109 W. Wilberforce, so the district is moving forward with that. Lastly, Supt. Wilson reviewed the proposed substitute and temporary workers pay schedule and asked the board to approve the proposed rates.

Supt. Report

Sean Kats joined the meeting at 7:42pm.

Motion by April Karnopp, seconded by Jennifer Miller, to appoint Sean Kats to serve as president of the board for the 2018-2019 school year. Motion carried 5-0.

President

Sean Kats took over the meeting as president.

Motion by April Karnopp seconded by Jennifer Miller, to appoint Deena Wentz to serve as vice president of the board for the 2018-2019 school year. Motion carried 5-0.

Vice-President

Motion by Craig Renner, seconded by Deena Wentz, to adopt resolution #2019-01 for determination of meeting dates, times and locations, as presented. Motion carried 5-0. The Board of Education shall normally meet in regular session on the second Monday of each month beginning at 7:30 pm except on December 10, 2018, starting at 8:00pm instead of 7:30pm, and March 4, 2019(1<sup>st</sup> Monday instead of 2<sup>nd</sup> Monday), starting at 7:30 pm.

Adopt  
Resolutions

Motion by April Karnopp, seconded by Deena Wentz, to adopt resolution #2019-02 to Establish Home Rule by Board of Education. Motion carried 5-0.

Adopt  
Resolutions  
(cont.)

Motion by April Karnopp, seconded by Deena Wentz, to adopt resolution #2019-03 to allow City and County Laws and Ordinances to be enforced on school grounds. Motion carried 5-0.

Motion by Deena Wentz, seconded by Craig Renner, to appoint April Karnopp as the board representative to the NCKSEC Board of Directors for the 2018-19 school year. Motion carried 5-0.

NCKSEC Rep

Motion by April Karnopp, seconded by Deena Wentz, to appoint Craig Renner as the board representative on the Professional Development Council for the 2018-19 school year. Motion carried 5-0.

PDC Rep

Motion by Craig Renner, seconded by April Karnopp, to appoint Deena Wentz as the board representative to the Curriculum Coordinating Council for the 2018-19 school year. Motion carried 5-0.

CCC Rep

Motion by April Karnopp, seconded by Jennifer Miller, to appoint Sean Kats as the board representative on the KASB Governmental Relations Board for the 2018-19 school year. Motion carried 5-0.

KASB Govt  
Board Rep

Motion by April Karnopp, seconded by Deena Wentz, to appoint Frank Otter as the USD 211 Representative to the Board of Control for the NWKTC in Goodland for the 2018-19 school year. Motion carried 5-0.

NWKTC Rep

Motion by April Karnopp, seconded by Deena Wentz, to continue the annual alternation of the district's checking account between the First State Bank and the Solutions North Bank and locate the checking account with the First State Bank for 2018-19 and to continue investing idle funds in accordance with current BOE policy B705, K.S.A. #12-1675 as amended and annotated, and past practice. Motion carried 5-0.

Designate  
Depositories  
& Idle Funds  
Investing

Motion by April Karnopp, seconded by Jennifer Miller, to adopt Resolution #2019-04 Annual Waiver of the Requirement of Generally Accepted Accounting Principals and Fixed Asset Accounting. Motion carried 5-0.

Adopt  
Resolutions

Motion by Deena Wentz, seconded by Jennifer Miller, to adopt Resolution #2019-05 Authorizing the Early Payment of Bills and Reimbursements. Motion carried 5-0.

Motion by Craig Renner, seconded by April Karnopp, to adopt Resolution #2019-06 Authorizing Transfer of Funds among USD 211 accounts as presented. Motion carried 5-0.

Motion by April Karnopp, seconded by Jennifer Miller, to maintain current district credit cards, their uses and credit limits as presented for 2018-19. Motion carried 5-0.

Approve  
Credit Cards

Motion by Craig Renner, seconded by April Karnopp to approve the finalized USD 211 Student Drug Testing Policy. Motion carried 5-0.

Approve Policy

April Karnopp gave an update on the last meeting of the NCKSEC Board of Directors.

Board Reports

Motion by April Karnopp, seconded by Deena Wentz, to go into executive session to discuss potential certified staff negotiation items pursuant to the non-elected personnel exception under KOMA and the open meeting will resume in the board room at 8:30pm. Motion carried 5-0. Supt. Wilson stayed in the executive session.

Executive Session

Erin Manning left the meeting at 8:10pm.

The Board returned to open meeting at 8:30pm.

Open Meeting

Motion by April Karnopp, seconded by Deena Wentz, to go into executive session to discuss to discuss potential certified staff negotiation items pursuant to the exception for employer-employee negotiations under KOMA and the open meeting will resume in the board room at 8:40pm. Motion carried 5-0. Supt. Wilson stayed in the executive session.

Executive Session

The Board returned to open meeting at 8:40pm.

Open Meeting

Motion by Craig Renner, seconded by April Karnopp, to approve the Pay for Substitute and Temporary Jobs for 2018-19 as presented. Motion carried 5-0.

Approve Sub & Temp Pay

President Sean Kats adjourned the meeting at 8:42pm.

Adjourn

Gina Riley  
Clerk of the Board